

## What is OCI?

The Office of the Chief Investigator (OCI) serves as the investigative staff for the Detroit Board of Police Commissioners. The OCI directs the process for receiving and investigating citizen complaints that are **non-criminal** against the Detroit Police Department and its personnel. OCI is composed of civilian investigators and administrators.

## How can I make a complaint?

If you have a concern regarding the performance of any Detroit Police Department employee, you have the right to file a complaint using the following methods:

### ■ In-person Visit or Mail Contact Form:

The Office of the Chief Investigator, located at Detroit Public Safety Headquarters, 1301 Third Street, Suite 767, Detroit, Michigan 48226. You may also visit any Detroit Police precinct.

■ **Telephone:** (313) 596-2499

■ **Online:** <http://www.detroitmi.gov/dpd/pocf.aspx>

■ **Fax:** (313) 596-2482

■ **Complaint Form:** Complaint forms are available at all Neighborhood City Halls, Detroit Public Libraries, and Detroit Police Department precincts.

■ You may also have someone else file the complaint form on your behalf.

OCI staff will contact you regarding your complaint once you have submitted this contact form. The form can be hand delivered, mailed or faxed to the OCI. If you decide to speak with someone at a precinct, you will be referred to a supervisor and provided with a citizen complaint number. All citizen complaints are forwarded to the OCI for investigation. Within seven days of receiving the complaint, the OCI will mail you a copy of the Citizen Complaint Form that you filed.

You will receive information periodically regarding the status of your complaint until the investigation is completed, which can take up to 90 days. The findings are then reviewed and approved by a member of the Board of Police Commissioners. After approval, you will be notified in writing of the investigative findings.

## Definitions of Case Findings

### **SUSTAINED**

Where the preponderance of the evidence shows that the alleged conduct did occur and the actions of the employee(s) violated Detroit Police Department policies, procedures, or training.

### **NOT SUSTAINED**

Where there are insufficient facts to decide whether the alleged misconduct occurred.

### **EXONERATED**

Where the preponderance of the evidence shows that the alleged conduct did occur, but did not violate Detroit Police Department policies, procedures or training.

### **UNFOUNDED**

Where the investigation revealed no facts to support that the incident complained of actually occurred.

## Detroit Police Department Districts and Precincts

<b>Downtown Services</b>	20 Atwater	<b>(313) 237-2850</b>
<b>2<sup>nd</sup> Precinct</b>	13530 Lesure	<b>(313) 596-5200</b>
<b>3<sup>rd</sup> Precinct</b>	2875 West Grand Boulevard	<b>(313) 596-5300</b>
<b>4<sup>th</sup> Precinct</b>	4700 West Fort Street	<b>(313) 596-5400</b>
<b>5<sup>th</sup> Precinct</b>	3500 Conner	<b>(313) 596-5500</b>
<b>6<sup>th</sup> Precinct</b>	11450 Warwick	<b>(313) 596-5600</b>
<b>7<sup>th</sup> Precinct</b>	3501 Chene	<b>(313) 596-5700</b>
<b>8<sup>th</sup> Precinct</b>	11450 Warwick	<b>(313) 596-5800</b>
<b>9<sup>th</sup> Precinct</b>	11187 Gratiot	<b>(313) 596-5900</b>
<b>10<sup>th</sup> Precinct</b>	12000 Livernois	<b>(313) 596-1000</b>
<b>11<sup>th</sup> Precinct</b>	5100 Nevada	<b>(313) 596-1100</b>
<b>12<sup>th</sup> Precinct</b>	1441 West Seven Mile	<b>(313) 596-1200</b>

## Contact Form

Complainant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Time of Incident: \_\_\_\_\_

Involved DPD employee(s) \_\_\_\_\_

\_\_\_\_\_

If you have a complaint against an officer or another employee of the Detroit Police Department, complete this Contact Form and return it to any entity within the Detroit Police Department. The form may also be faxed to 313-596-2482, or mailed to the Office of the Chief Investigator (OCI). You will then be contacted by an OCI staff member, regarding the complaint.

You may also contact OCI at (313) 596-2499 for assistance between 8 a.m.-4 p.m. weekdays to file a complaint over the phone.

For assistance with this form, please  
call OCI at **(313) 596-2499**.

*If OCI determines the complaint is **criminal** in nature, OCI must refer your case to DPD's Internal Affairs/Force Investigations unit. One of its investigators will contact you.*

DPD Professional Standards *(Internal Affairs/Force Investigations)*  
Detroit Public Safety Headquarters  
1301 Third Street 3<sup>rd</sup> Floor Detroit 48226  
Phone (313) 596-2447



## Board of Police Commissioners

Filing Complaints against Police Officers  
and other Detroit Police Department employees

## Office of the Chief Investigator

Detroit Board of Police Commissioners  
1301 Third Street Suite 767  
Detroit, Michigan 48226  
Phone 313) 596-2499  
Fax (313) 596-2482

[www.detroitmi.gov/Boards/BoardOfPoliceCommissioners](http://www.detroitmi.gov/Boards/BoardOfPoliceCommissioners)